



Derby Cycling Group - Members Meeting Minutes Tuesday 7 May 2024 at the West End Community Centre

Item	Action
1 Present:	
1.1 Ian Dent (ID), Ken Timmis (KT), Jean Baird (JB), Simon Paul (SP).	
2 Apologies / absent:	
Martin Aldred (MA), James Bailey (JWB)	
3 Minutes of previous meeting:	
3.1 Actions addressed or included in agenda items.	
4 Membership:	
4.1 ID had updated the website committee members.	
5 Communication:	
5.1.1 Newsletter, articles are still required for the next publication.	
5.1.2 Suggested article about the active travel views of the Green Party Mayoral candidate, JB to contact councillor Frank Adlington-Stringer.	JB
5.1.3 JB indicated there are a few articles to be published.	
5.2 KT had written to Mark Smith thanking for the presentation and proposed taking council officers on ride around some of Derby's road. Mark replied that he would raise possibility of taking engineers and developers on bike rides at their next meeting. KT to follow up.	KT
6 Campaigns and Strategy:	
6.1 Belper Active Travel Plan has been published. The County Council's Active Travel Masterplan Survey, including Belper, is open with a closes 24 June. Drop in session will take place at Strutts Community Centre Monday 20 May, 3pm to 7pm.	

Item		Action
6.2	Duffield Road congestion: despite numerous letters to the city council, by various parties, the parking of cars on double yellow lines and consequential congestion persists when children are being collected from St Benedict Academy. ID considering alternative strategy to instigate enforcement of parking restrictions, to be presented at later meeting.	ID
7	Events Diary:	
7.1.1	Summer rides: KT reported that he had been in discussion with a CTC member and received interest from a some people.	
7.1.2	The CTC ride leader guidance requires risk assessment to be undertaken, some concern was expressed that extra work would be required. Risk assessment and insurance requirements to be investigates.	KT/ID
7.2	Belper Goes Green 8/9 June, arrangements to share a stall with Derwent Valley Cycleway.	
7.3	Volunteers still sought to take forward events during the summer.	
8	AOB:	
8.1	KT to ask JWB if he intends to publish a monthly Digest or whether as and when?	KT

Meeting Closed @ 21.30

*Next Meeting: **4 June 2024 @ The West End Community Centre***

Post meeting note:

Source - Cycling UK's Ride Leader Standards Handbook V2 July 2023.

Extract from P12

You do not need to create a formal written risk assessment or pre-ride the route for regular member group rides.

Each group should, however, produce and save a generic risk assessment that can be used for regular group rides, in combination with a dynamic risk assessment.

Key hazards (such as fast roads and busy junctions) should be identified using local knowledge and/or maps during route planning.

Note that events open to the public and/or non-members, and rides aimed at beginners require a dated formal written risk assessment and a full pre-ride of the course.